

## MEETING NOTICE

**TO:** Budget, Finance & Investment Committee

**FROM:** Joyce Ealy, Chairman

**TIME:** Friday, September 5, 2008 – 5:30 P.M.

**PLACE:** Courthouse, Room 205

### AGENDA

1. Approve Minutes
2. Investment Report
3. Fund Condition Report
4. Recommendation for Funding for Buchanan Middle School and North Corridor Middle School Projects
5. Approve Historic Preservation Survey and Planning Grant Application for Archives Department
6. General Fund Budget Amendments:
  - A. Sheriff's Department
  - B. Pet Adoption & Welfare Services
  - C. Traffic Control
  - D. Youth Services – Grant Contract with Tennessee Department of Children's Services and Related Budget Amendment
  - E. Ambulance Service
7. Request from Ambulance Service Director for Two Temporary Paramedic Positions
8. Request from Ambulance Service Director to Upgrade Paramedic I Position to Paramedic II
9. Initial Bond Resolution
10. Insurance Report:
  - A. Financial Report
  - B. Approve On-the-Job Injury Program Plan Document
  - C. Recommendation to Award Long Term Disability Carrier to Hartford Life
  - D. Recommendation Regarding 2009 Medical Plan Options
  - E. Recommendation Regarding Medical/Pharmacy Changes for Active Employees and Pre-65 Retirees
  - F. Recommendation to Increase Dental Premium Rates on Option 2
  - G. Recommendation to Increase Post-65 Health Insurance Premiums
  - H. Recommendation to Share CareHere Clinic Hours with Town of Smyrna
11. Approve Officials' Statutory Bonds
12. Other Business

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**To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.**

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cc: Commissioners  
Ernest Burgess  
Jim Cope  
Teb Batey  
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

## EXPLANATION OF AGENDA ITEMS

1. The minutes of the August 6, 2008 meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report
3. The Finance Director will present the Fund Condition Report for the month ending August 31, 2008.
4. The Director of Schools will be requesting, and the Health & Education Committee has recommended approval of \$24,833,500 for the remainder of the Buchanan Middle School project and \$24,833,500 for the remainder of the North Corridor Middle School project.
5. The Archives Director will be requesting permission to apply for the Historic Preservation Survey and Planning Grant. The grants are matching grants and will pay for up to 60% of the costs of the approved project. The remaining 40% must be provided by the grantee as matching funds.
6. **General Fund Budget Amendments:**

- A. The Sheriff's Department will be requesting approval of the following budget transfer to cover the estimated costs for prisoner extraditions:

From: 101-54210-189 – Other Salaries/Wages -	\$20,000
To: 101-54210-354 – Transportation Other than Students -	\$20,000

- B. The Pet Adoption & Welfare Services Director will be requesting approval of the following budget amendment to re-appropriate remaining funds from the Community Enhancement Grant that was received last Fiscal Year for the mobile Spay and Neuter Station. \$1,275 was spent last year leaving a balance of \$6,225 that rolled into fund balance at the end of the Fiscal Year:

From: 101-39000 – Undesignated Fund Balance -	\$6,225
To: 101-55120-357 – Veterinary Services -	\$6,225

- C. The Finance Director will be requesting approval of the following budget amendment to provide funding to make repairs to traffic lights throughout the county:

From: 101-39000 – Undesignated Fund Balance -	\$10,000
To: 101-54130-336 – Maint./Repair Equipment -	\$10,000

- D. The Youth Services Director will be requesting approval of a Contract with the Tennessee Department of Children's Services for Community Intervention Services and a related budget amendment. This contract is the annual contract for the Teen Trax program. During the 08-09 budget process, the County was notified that funding from the State for the Teen Trax program and the Teen Learning Center had been deleted. The contract being presented is for a reduced amount from the amount that has previously been received:

Increase Revenue:	101-46990 – Other State Revenue -	\$ 46,448
Increase Expend.:	101-53910-312 – Contracts w/Private Agencies -	\$46,448

- E. The Ambulance Service Director will be requesting approval of the following budget amendment to re-appropriate remaining 2007-08 funds for the Paramedic Scholarship Account:

From: 101-39000 – Undesignated Fund Balance -	\$30,470
To: 101-55130-524 – In-Service/Staff Development -	\$30,470

7. The Ambulance Service Director will be requesting two temporary paramedic positions
8. The Ambulance Service Director will be requesting to upgrade a Paramedic I position to a Paramedic II.
9. The Financial Advisors will be presenting information regarding an Initial Bond Resolution for the issuance of bonds for various capital projects.
10. The Insurance Director will be presenting the following:
  - A. The monthly Insurance Report.

## Explanation of Agenda Items (cont'd)

- B. At the August Budget Committee meeting, the Insurance Director presented a recommendation from the Insurance Committee to implement an On-the-Job Injury Program. The Budget Committee deferred action so that the Insurance Director could present the information to the full County Commission meeting on August 14. The On-the-Job Injury Program will be reconsidered.
  - C. The Insurance Committee has recommended awarding the Long Term Disability Insurance Carrier to Hartford Life with a monthly rate of 22 cents per \$100 of coverage with a total expected annual premium of \$437,804. Since the item relates to the On-the-Job Injury Program, it was also deferred from the August 6, 2008 meeting.
  - D. The Insurance Committee is recommending adopting Option 3 for all active employees and making medical/pharmacy changes to Option 1 effective 1-1-09.
  - E. The Insurance Committee is recommending changes to health plan deductibles and out-of-pocket expenses for active employees and pre-65 retirees.
  - F. The Insurance Committee is recommending increasing the dental premium for Option 2 by 5% and move to a self-funded plan effective 1-1-09.
  - G. The Insurance Committee is recommending increasing the Post-65 health insurance premiums to correct funding to a 50% level. Rates will have a five-year recovery level (2009-2013) for those who will be age 65 as of 1/1/09. Retirees who will be 65 after 1/1/09 will pay 50% of the full premium. The post-65 retirees will receive the same deductible and out-of-pocket expenses as active employees and pre-65 retirees.
  - H. The Insurance Committee is recommending sharing the CareHere Clinic hours with the Town of Smyrna. The County would share clinic hours at Walter Hill, Rock Springs and Stewart's Creek with Smyrna; and the County would be allowed to utilize the clinic located in the Smyrna City Hall effective November, 2008.
- 11. The Statutory Officials' Bond for Mr. Bill Boner, new Property Assessor will be presented for approval.
  - 12. Other Business